

Decision Recording Form

Title	Appointment of Protect and Detect as sole supplier	Decision Maker	Deputy Chief Executive
Date of decision	13.05.2022	Source of authority	Officer delegation Scheme Part 3, Section 2.4 Para 2.4.2 and Section 8.2
Date of Publication			

Background and Reason for decision

The Council needs to undertake an independent 'witnessed fire alarm test' and compartmentation survey at a number of sites as soon as possible to provide assurance that these measures are effective at each site.

This is a specialist area of compliance and a local supplier, Protect and Detect has submitted a quote for £16,500 to undertake the surveys and tests and to report on the findings.

In light of the Council's desire for the surveys to be completed and reported as soon as possible, the order has been exempted from the Contract Standing Orders requirement for three quotes.

Conflict of interest		Relevant Portfolio(s)	Housing
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ALL WARDS	Y	Use a Y in the table below to mark the wards affected if not all wards					
NW	NE	CENTRAL		SW		SE	
Castle Hill	Bixley	Alexandra		Bridge		Gainsborough	
Whitton	Rushmere	St Margaret's		Gipping		Holywells	
Whitehouse	St John's	St John's		Sprites		Priory Heath	
				Stoke Park			

Once complete the Decision Maker must send this form and any background documentation for publication to Monitoring.officer@ipswich.gov.uk

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